



POSSE CARD READER REQUEST

SUBMISSION DATE: _____

GROUP NAME: _____

SUBMITTER NAME: _____

EMAIL: _____

PHONE: _____

EVENT NAME: _____

DATE NEEDED: _____

At least 7 days prior to your event, submit this form and contact the POSSE board at Mustangposse@gmail.com to be set up as a user of the card reader. After set-up is completed, you will be directed to pick up the device from the MAIN OFFICE SAFE via an administrator.

**** See GROUP INSTRUCTIONS on POSSE mailbox for more information. ****

AFTER YOUR EVENT:

1. Return the device to the MAIN OFFICE SAFE.
2. Confirm the return to the POSSE board at the above email address.

The money from your event sales will be transferred from the PayPal account to POSSE and will be posted to your group account.

POSSE Processing date: _____